

CLARK COUNTY
STAFF REPORT

DEPARTMENT: Public Works, Engineering & Construction Division

DATE: January 2, 2024

REQUESTED ACTION: Approve publication of Notice to Contractors which requests bids for the Hockinson Elementary School Flashers and Crosswalk project, CRP #321322/PRJ0002438.

 X Consent Hearing County Manager

BACKGROUND

Washington Department of Transportation (WSDOT) awarded Clark County state grant funding, through the 2021-2023 Safe Routes to School Program, to install marked pedestrian crosswalks including illumination, school speed zone flashing beacons, signage, retrofit ADA curb ramps, sidewalk and implement safe routes to school walk or bike encouragement programs.

This project will advertise for bids once the contract documents are completed (anticipated in January 2024).

COUNCIL POLICY IMPLICATIONS

None. The project supports the Council’s policy of providing a safe and efficient transportation system for all County residents.

ADMINISTRATIVE POLICY IMPLICATIONS

None. The program is in the adopted 2024-2029 Transportation Improvement Program (TIP), adopted 2024 Annual Construction Program (No. 17), and adopted 2024 Budget.

COMMUNITY OUTREACH

The development of the 2024-2029 TIP included a Clark County Council work session, as well as presentations to the Clark County Planning Commission, and Development and Engineering Advisory Board. A State Environmental Policy Act (SEPA) review provided an additional opportunity for public comment. Also, the TIP will be shared and discussed at future public open houses for specific capital road projects.

Public Works has provided community outreach, such as an update to website and “Heads Up” mailers to local residents. Public Works will continue community outreach as needed for road locations where construction will significantly affect drivers and adjacent residents.

BUDGET IMPLICATIONS

YES	NO	
	✓	Operating Budget Impacts.
	✓	Capital Budget Impacts
✓		Action falls within existing budget capacity.
	✓	Action falls within existing budget capacity but requires a change of purpose within existing appropriation. If YES, please complete the budget impact statement. If YES, please route this staff report through the budget director and then to the county manager.
	✓	Additional budget capacity is necessary and will be requested at the next supplemental or annual budget. If YES, please complete the budget impact statement. If YES, please route this staff report through the budget director and then to the county manager. This action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

Dollar Amount	\$310,000
Fund	1012
Cost Center	CC238
BASUB	B5951000
Program	PG0688

DISTRIBUTION:

Council staff will post all staff reports to the web. <https://www.clark.wa.gov/council-meetings>

ATTACHMENTS: (1) Notice to Contractors


Jeremy Provenzola, P.E.
Deputy County Engineer



Sherry Villafane
Public Works Finance Manager



Kenneth A. Lader, P.E.
Public Works Director/County Engineer

Primary Staff: Scott Fakler, 4648

APPROVED: _____
CLARK COUNTY, WASHINGTON
CLARK COUNTY COUNCIL

DATE: _____

SR# _____

PW24-001

REVIEWED: cl


CLARK COUNTY WASHINGTON
PUBLIC WORKS
www.clark.wa.gov

1300 Franklin Street
PO Box 9810
Vancouver, WA 98666-9810
564.397.6118

NOTICE TO CONTRACTORS

Notice is hereby given that sealed bids will be received by Clark County, Washington until **1:50 P.M.** on _____ for: **CRP # 321322, Project No. 0002438, Hockinson Elementary School Flashers and Sidewalk project.**

Sealed bids shall be delivered to the office of Clark County Purchasing, Public Service Center, 1300 Franklin Street, Suite 650, Vancouver, Washington 98660 (or P.O. Box 5000, Vancouver, WA 98666-5000). Bids delivered to locations other than as indicated above or received after the time indicated above will not be accepted. Bids will be publicly opened and read aloud at 2:00 P.M., or as soon thereafter as possible, on the same day in the Hearing Room of the Clark County Council, 6th Floor of the Public Service Center.

Description of work: This project will install marked pedestrian crosswalks including illumination, school speed zone flashing beacons, signage, retrofit ADA curb ramps and sidewalk.

Primary bid items: Project Temporary Traffic Control, HMA CL. 3/8 IN. PG 58H-22, Cement Conc. Traffic Curb, Cement Conc. Sidewalk, Detectable Warning Surface, Intelligent Transportation System, Illumination System, Permanent Signing, Plastic Crosswalk Line.

Bid documents can be viewed, downloaded, or purchased on the Builders Exchange of Washington (BXWA) website www.bxwa.com (Posted Projects, Public Works, Clark County and Projects Bidding). Bidders are encouraged to "Register as a Bidder" in order to receive automatic email notification of future addenda and to be placed on the Bidders List. Electronic and paper copies of bid documents are not available from Clark County.

It is the sole responsibility of the Bidder to obtain Addenda, if any. Such information may be obtained from the Builders Exchange of Washington (BXWA) web site, www.bxwa.com (Posted Projects, Public Works, Clark County and Projects Bidding). Clark County accepts no responsibility or liability and will provide no accommodation to bidders who fail to check for addenda and submit inadequate or incomplete bids.

Questions and requests for clarification must be submitted using the electronic "CRP Inquiry Submittal Form" located on the County website, <https://clark.wa.gov/internal-services/public-works-roads-parks-clean-water-projects>. Responses will be posted on the project's "Bid Inquiry Log".

All bids must be submitted on the forms provided in the bid documents. Bids must be submitted in a sealed envelope with the Bidder's company name, project title, project number, bid opening date, and "SEALED BID" clearly marked on the outside of the envelope. Bids submitted by FAX or email will not be accepted.

Each bid proposal must be accompanied by a bid deposit in the form of a certified check, cashier's check, or proposal bond in an amount of at least five percent (5%) of the total bid. Should the successful bidder fail to enter into a contract and furnish a satisfactory contract bond, the bid deposit shall be forfeited to Clark County.

Clark County, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

For questions regarding Clark County Public Works' Title VI program, or for interpretation or translation services for non-English speakers, or otherwise making materials available in an alternate format, contact Clark County Public Works' Title VI Coordinator via email at CCPW-TitleVI@clark.wa.gov or phone 564-397-4944. Hearing/speech impaired may call the Washington Relay Center at 711.

TÍTULO VI

El condado de Clark, de acuerdo con las disposiciones del Título VI de la Ley de Derechos Civiles de 1964 y las Regulaciones, o Title VI of the Civil Rights Act of 1964 and the Regulations, (78 Stat.252, 42 USC 2000d a 2000d-4), por este medio notifica a todos los postores que se les asegura afirmativamente de que en cualquier contrato en conformidad con este anuncio, las empresas comerciales desfavorecidas tendrán la oportunidad plena y justa de presentar ofertas en respuesta a esta invitación y no serán discriminadas por motivos de raza, color u origen nacional en consideración para una concesión.

Si tiene preguntas sobre el programa Título VI de obras públicas del condado de Clark, o para servicios de interpretación o traducción para personas que no hablan inglés, o si tiene materiales disponibles en un formato alternativo, comuníquese con el coordinador del Título VI de obras públicas del condado de Clark por correo electrónico a CCPW-TitleVI@clark.wa.gov o teléfono 564-397-4944. Las personas con problemas de audición o del habla pueden llamar al Washington Relay Center al 711.

The County reserves the right to waive informalities in the bidding, reject any or all bids, or cancel the bid if the best interests of Clark County are not served.

DATED this 30th day of November, 2023



Priscilla Ricci, Purchasing Agent of Record

THE COLUMBIAN
DAILY JOURNAL OF COMMERCE:

PLEASE PUBLISH: _____

Certificate Of Completion

Envelope Id: 9DA89DB05B2F4B9E8A1577BEAD745186

Status: Completed

Subject: Complete with DocuSign: PW24-001 Hockinson Elementary School Project.pdf

Source Envelope:

Document Pages: 4

Signatures: 3

Envelope Originator:

Certificate Pages: 5

Initials: 2

Chresta Larson

AutoNav: Enabled

1300 Franklin St

Enveloped Stamping: Enabled

Vancouver, WA 98660

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Chresta.Larson@clark.wa.gov

IP Address: 64.4.181.38

Record Tracking

Status: Original

Holder: Chresta Larson

Location: DocuSign

12/12/2023 1:24:40 PM

Chresta.Larson@clark.wa.gov

Signer Events**Signature****Timestamp**

Chresta Larson



Sent: 12/12/2023 1:29:24 PM

chresta.larson@clark.wa.gov

Viewed: 12/12/2023 1:29:32 PM

Security Level: Email, Account Authentication
(None)

Signed: 12/12/2023 1:29:37 PM

Signature Adoption: Pre-selected Style

Using IP Address: 64.4.181.38

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Jeremy Provenzola



Sent: 12/12/2023 1:29:39 PM

jeremy.provenzola@clark.wa.gov

Viewed: 12/13/2023 4:31:05 PM

Security Level: Email, Account Authentication
(None)

Signed: 12/13/2023 4:31:15 PM

Signature Adoption: Uploaded Signature Image


Using IP Address: 64.4.181.38

Electronic Record and Signature Disclosure:

Accepted: 4/29/2022 8:04:03 AM

ID: af5196cf-0910-441f-a977-b54ed75470cd

Kenneth A Lader



Sent: 12/12/2023 1:29:39 PM

ken.lader@clark.wa.gov

Viewed: 12/13/2023 8:53:09 AM

Security Level: Email, Account Authentication
(None)

Signed: 12/13/2023 12:39:43 PM

Signature Adoption: Uploaded Signature Image

Using IP Address: 64.4.181.38

Electronic Record and Signature Disclosure:

Accepted: 6/20/2019 2:45:06 PM

ID: 3037acb5-08a7-41e1-a68c-d404beb2864c

Sherry Villafane



Sent: 12/12/2023 1:29:39 PM

sherry.villafane@clark.wa.gov

Viewed: 12/13/2023 8:44:57 AM

Security Level: Email, Account Authentication
(None)

Signed: 12/15/2023 3:50:34 PM

Signature Adoption: Pre-selected Style

Using IP Address: 64.4.184.5

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp**

Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Jessica Cottam jessica.cottam@clark.wa.gov Office Assistant II Clark County Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 12/15/2023 3:50:35 PM
PW Staff Reports pwstaffreports@clark.wa.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 12/15/2023 3:50:35 PM
Scott Fakler scott.fakler@clark.wa.gov Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 12/13/2023 4:30:58 PM ID: 3dfd9929-ff24-4710-b496-0b6a67c217df	COPIED	Sent: 12/15/2023 3:50:35 PM Viewed: 12/15/2023 4:02:49 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/12/2023 1:29:24 PM
Certified Delivered	Security Checked	12/13/2023 8:44:57 AM
Signing Complete	Security Checked	12/15/2023 3:50:34 PM
Completed	Security Checked	12/15/2023 3:50:35 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

CONSUMER DISCLOSURE

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Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign "Withdraw Consent"™ form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

How to contact Clark County, WA:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: loann.vuu@clark.wa.gov

To advise Clark County, WA of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at loann.vuu@clark.wa.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to loann.vuu@clark.wa.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Clark County, WA

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to loann.vuu@clark.wa.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari®, 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the "I agree"™ button below.

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- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Clark County, WA as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Clark County, WA during the course of my relationship with you.